

Quantity Shortcut Codes:
 C = entire ceiling
 W = all walls
 F = entire floor
 PC = length of all walls at ceiling
 PF = length of all walls at floor

List room/area names here. The

Bedroom

SIZE	ADDITIONAL SPECS	Enter detail when
Regular Large X-Large		
DUST CONTROL & GENERAL CLEANING		
Final cleaning, per SF		F
CONTENTS MANIPULATION & CLEANING		
Move and/or pack contents, per Hlt (list hours per tech over # of techs used)		2/2
ACTION	QUALITY	ADDITIONAL SPECS
Detach Reinstall Tear-Out Replace Clean	Standard Average High Premium	
FLOOR ITEMS		
Carpet, per SF	Pattern or Berber Glued down	F
Pad, per SF		F
Tackless strip, per LF		
ACTION	QUALITY	ADDITIONAL SPECS
Detach Reinstall Tear-Out Replace Clean	Standard Average High Premium	
WALLS		
Drywall (1/2"), per SF (for non-flood out scenario)	1/2" 5/8"	128
Texture (knockdown), per SF		128
ACTION	QUALITY	ADDITIONAL SPECS
Detach Reinstall Tear-Out Replace Clean	Paint Grade Stain Grade	* Answer Required
TRIM		
Baseboard, per LF	* Size/width 4 1/4"	24
ACTION	ADDITIONAL SPECS	Enter detail when
Prime/Seal Paint 1 Coat Paint 2 Coats Stain & Finish Seal & Refinish		
PAINTING (CEILING & WALLS)		
Wallpaper, per SF		W
PAINTING (TRIM, DOORS & WINDOWS)		
Baseboard, per LF		PF

INSTRUCTIONS FOR FILLING OUT THE SCOPE SHEET

- Write ROOM/AREA NAMES here. These will need to match the ROOM/AREA NAMES listed on your diagram.
- Pay special attention to the UNITS OF ESTIMATION each item is estimated in. This particular item is estimated by the square foot ("per SF").
- Specify the QUANTITY needed for each chosen item. Use 'QUANTITY SHORTCUT CODES' whenever possible to save time. "F" means the square footage of the entire floor. We'll calculate that square footage from the diagram you provide. There is a key at the top left corner of each page that recaps what each of these QUANTITY SHORTCUT CODES mean.
- Write hours per technician over the number of technicians used. The quantity listed here would be a total of 4 labor hours (2 techs x 2 hours each).
- Specify actions to perform for each chosen item.
- Write custom quantities when not using Quantity Shortcut Codes. 128 sq. ft. would be four (4) 4'x8' sheets of drywall.
- Detail additional specs whenever requested.

ACTIONS

- Detach = Labor to detach for later reuse (requires more effort than 'Tear-out')
- Reinstall = Labor to reinstall an item that was previously detached
- Tear-out = Labor to tear out for disposal
- Replace = Labor and material to replace
- Clean = Labor and chemical to clean

UNITS OF ESTIMATION

- Items in this scope sheet are estimated in the unit types listed below. Each item's description within this scope sheet details the unit type. Pay special attention to these descriptions since units types vary from item to item (and they are not always intuitive).
- CF = cubic feet
 - CFM = cubic feet per minute
 - DA = day
 - EA = each
 - GA = gallon
 - HP = horsepower
 - HR = hour
 - LF = linear feet
 - MO = month
 - RL = roll
 - SF = square feet
 - WK = week

QUANTITY SHORTCUT CODES

THESE WILL SAVE YOU A LOT OF TIME: For any items estimated by the square foot or linear foot and that you are removing/replacing throughout an entire room, skip calculating the takeoff yourself and let us do it. All you have to do is write a Quantity Shortcut Code in the column box where quantities are listed within the scope sheet. We will calculate the takeoff for you based on your diagram/floor plan. Some examples of how to use these codes are shown below.

<p>C Square feet of entire ceiling</p>	<p>Useful for Ceiling Tasks</p> <p>Q: Tearing out an entire ceiling? A: Write "C" Q: Tearing out half the ceiling? A: Write "C/2" or "C x 0.5" Q: Tearing out all but 32 SF of ceiling? A: Write "C-32"</p>	<p>W Square feet of all walls</p>	<p>Useful for Wall Tasks</p> <p>Q: Painting all of the walls? A: Write "W" Q: Painting half the walls? A: Write "W/2" or "W x 0.5" Q: Painting all but 32 SF of walls? A: Write "W-32"</p>	<p>F Square feet of entire floor</p>
<p>PC Linear feet of entire ceiling perimeter</p>	<p>Useful for Upper Wall Tasks</p> <p>Q: Tearing out all crown molding? A: Write "PC" Q: Tearing out half the crown molding? A: Write "PC/2" or "PC x 0.5" Q: Tearing out all but 12 LF of crown molding? A: Write "PC-12"</p>	<p>PF Linear feet of entire floor perimeter</p>	<p>Useful for Lower Wall Tasks</p> <p>Q: Flood cutting all walls? A: Write "PF" Q: Flood cutting half the walls? A: Write "PF/2" or "PF x 0.5" Q: Flood cutting all but 10 LF of the walls? A: Write "PF-10"</p>	<p>Useful for Floor Tasks</p> <p>Q: Removing all carpet? A: Write "F" Q: Removing half the carpet? A: Write "F/2" or "F x 0.5" Q: Removing all but 100 SF of carpet? A: Write "F-100"</p>



Date: _____

Project Name: _____

Submit all 10 pages of this form (excluding the Preface, Page i), whether used or not, to service@assistimate.com. Add pages as necessary.



Q: Is this your first time filling out this scope sheet?

A: Please read the instructions on the preface (pg i) of this document, which can also be found at www.assistimate.com/scope-sheet-forms/.

Q: Do you have exterior work to complete on this project?

A: Please download, print and fill out the separate scope sheet for Exterior Demo & Reconstruction, which can be found at www.assistimate.com/scope-sheet-forms/.

Q: Do you have water mitigation, mold remediation, and/or smoke cleaning to complete on this project?

A: Please download, print and fill out the separate scope sheet for Water Mitigation/Mold Remediation/Smoke Cleaning, which can be found at www.assistimate.com/scope-sheet-forms/.

YOUR INFORMATION (REQUIRED)

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Web Address: _____

Estimator's name (usually yourself): _____

PROPERTY INFORMATION (REQUIRED)

Property Owner/Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cause of Damage/Reason for Estimate: _____

Insurance Company: _____

Claim Number: _____ Date of Loss: _____

OVERHEAD & PROFIT

Apply general contractor's overhead and profit to the estimate total
(Recommended only when complexity of project warrants coordination by a general contractor)

GENERAL ITEMS	QTY./COST
Supervisory, per HR (Recommended only for larger projects and where O&P doesn't capture supervisory costs)	
Permit cost, EA (Cost is variable; enter the cost you wish to bill)	\$
Asbestos testing, TOTAL: (Cost is variable; enter the cost you wish to bill)	\$
Lead test fee, EA	
Other (Enter description): (Enter the cost you wish to bill)	\$

DEBRIS REMOVAL

	QTY.
Pickup truck & landfill fee, EA	
Tandem axle dump trailer & landfill fee, EA	
Single axle dump truck & landfill fee, EA	
12 yard dumpster & landfill fee, EA	
20 yard dumpster & landfill fee, EA	
30 yard dumpster & landfill fee, EA	
40 yard dumpster & landfill fee, EA	

SUBCONTRACTOR BIDS

If you have subcontractor bids you would like to have plugged in to your estimate (rather than use Xactimate rates), please list those bids below.

1		
	Subcontractor's Company Name (if you want it shown in your estimate)	Trade Being Subcontracted
	Description of Work Being Subcontracted	\$ Amount of Subcontractor Bid
2		
	Subcontractor's Company Name (if you want it shown in your estimate)	Trade Being Subcontracted
	Description of Work Being Subcontracted	\$ Amount of Subcontractor Bid
3		
	Subcontractor's Company Name (if you want it shown in your estimate)	Trade Being Subcontracted
	Description of Work Being Subcontracted	\$ Amount of Subcontractor Bid



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FLOOR PLAN

IMPORTANT: Dimensions are needed for each and every wall, doorway, window and opening.

Ceiling Height:



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List room/area names here. The order you list them in will remain the same on all subsequent pages.

	1	2	3	4	5	6	7	8	9	10	11	12
--	---	---	---	---	---	---	---	---	---	----	----	----

SIZE	ADDITIONAL SPECS	Enter quantities below. Remember, each item is estimated in the unit type detailed in its description (per SF, LF, EA, etc.). Use Quantity Shortcut Codes whenever possible (see top left corner of this page, and also page 1 for details).											
Regular Large X-large	* Answer Required												

ADDITIONAL SPECS	1	2	3	4	5	6	7	8	9	10	11	12
DUST CONTROL & GENERAL CLEANING												
Dust control barrier, per SF												
Dust control tension post, per DA (list quantity used over # of days used)												
Negative air fan/air scrubber, EA (list quantity used over # of days used) ○ ○ ○	Add HEPA filter? ○											
Lay flat ducting for negative air fan, per LF												
General clean-up, per HR												
Final cleaning, per SF												
Other: ○ ○ ○												

ADDITIONAL SPECS	1	2	3	4	5	6	7	8	9	10	11	12
CONTENTS MANIPULATION & CLEANING												
Move and/or pack contents, per HR (list hours per tech over # of techs used)												
Clean contents (includes cleaning agent), per HR (list hours per tech over # of techs used)												
Site storage container/pod, per MO												
Furniture blanket/pad, lightweight, EA	* Length: Lightweight Heavyweight ○											
Stretch film/wrap, per RL												
Bubble wrap, per LF												
Box, packing paper & tape - small, EA												
Box, packing paper & tape - medium, EA												
Box, packing paper & tape - large, EA												
Other:												

ACTION	QUALITY	ADDITIONAL SPECS	Enter quantities below. Remember, each item is estimated in the unit type detailed in its description (per SF, LF, EA, etc.). Use Quantity Shortcut Codes whenever possible (see top left corner of this page, and also page 1 for details).											
Detach Reinstall Tear-Out Replace Clean	Standard Average High Premium	* Answer Required												
MISCELLANEOUS														
Heat/AC register, metal, floor mount, EA ○ ○ ○ ○ ○		Metal-Wood ○												
Heat/AC register, metal, ceiling or wall mount, EA ○ ○ ○ ○ ○		Metal-Wood ○												
Cold air return grill, metal, average, EA ○ ○ ○ ○ ○		Average-Small ○ Average-Large ○												
Ductwork per register, EA ○														
Window drapery hardware, EA ○ ○ ○ ○ ○														
Window blind, EA ○ ○ ○ ○ ○		* Material: * Dimensions:												
Mirror, plate glass (1/4"), EA ○ ○ ○ ○ ○		* Dimensions: 1/4"-1/2" ○												
Towel bar/ring, toilet paper holder, etc., EA ○ ○ ○ ○ ○														
Other: ○ ○ ○ ○ ○														



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ACTION		QUALITY				ADDITIONAL SPECS		Enter quantities below. Remember, each item is estimated in the unit type detailed in its description (per SF, LF, EA, etc.). Use Quantity Shortcut Codes whenever possible (see top left corner of this page, and also page 1 for details).														
Detach	Reinstall	Tear-Out	Replace	Clean	Standard	Average	High	Premium	* Answer Required	1	2	3	4	5	6	7	8	9	10	11	12	
APPLIANCES																						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	* Cubic Feet:													
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	* Cubic Feet:													
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:													
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LIGHTING & ELECTRICAL																						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Electric-Hydraulic <input type="checkbox"/>													
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NOTE: Item includes cover													
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NOTE: Item includes cover													
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NOTE: Item includes cover													
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NOTE: Item includes wiring and boxes only													
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:													
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														



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ACTION		QUALITY				ADDITIONAL SPECS		Enter quantities below. Remember, each item is estimated in the unit type detailed in its description (per SF, LF, EA, etc.). Use Quantity Shortcut Codes whenever possible (see top left corner of this page, and also page 1 for details).														
Detach	Reinstall	Tear-Out	Replace	Clean	Standard	Average	High	Premium	* Answer Required	1	2	3	4	5	6	7	8	9	10	11	12	
FLOOR ITEMS																						
Carpet, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pattern or Berber <input type="radio"/>												
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glued down <input type="radio"/>												
Pad, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Tackless strip, per LF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Vinyl sheet goods, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Vinyl plank (glued to wood), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Vinyl plank (glued to slab), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Vinyl tile, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
VCT (vinyl composition tile), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Wood underlayment, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	* Material: * Thickness:													
Metal edge for carpet/vinyl, per LF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Laminate wood (floating), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diagonal install <input type="radio"/>													
Laminate wood (glued to wood), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diagonal install <input type="radio"/>													
Laminate wood (glued to slab), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diagonal install <input type="radio"/>													
Engineered wood (nailed), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diagonal install <input type="radio"/>													
Engineered wood (glued to wood), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diagonal install <input type="radio"/>													
Engineered wood (glued to slab), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diagonal install <input type="radio"/>													
End molding for wood floor, per LF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
T-molding for wood floor, per LF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Solid wood (nailed), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	* Species: Diagonal install <input type="radio"/>													
Solid wood (glued to wood), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	* Species: Diagonal install <input type="radio"/>													
Solid wood (glued to slab), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	* Species: Diagonal install <input type="radio"/>													
Sand and finish (2 coats) wood floor, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Add stain <input type="radio"/> Add 3rd coat of finish <input type="radio"/>													
Ceramic/porcelain tile (not on slab), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diagonal install <input type="radio"/>													
Ceramic/porcelain tile (direct to slab), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diagonal install <input type="radio"/>													
Grout only for ceramic/porcelain tile, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Cement board (1/2"), per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1/2"-1/4" <input type="radio"/>													
Wood subfloor, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	* Material: * Thickness:													
Insulation batts, per SF		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	* R Value: Confined space <input type="radio"/>													
Other:		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														

NOTES/SPECIAL INSTRUCTIONS



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- F = entire floor
- PC = length of all walls at ceiling
- PF = length of all walls at floor

ACTION		QUALITY				ADDITIONAL SPECS	1	2	3	4	5	6	7	8	9	10	11	12			
Detach	Reinstall	Tear-Out	Replace	Clean	Standard	Average	High	Premium	* Answer Required	Enter quantities below. Remember, each item is estimated in the unit type detailed in its description (per SF, LF, EA, etc.). Use Quantity Shortcut Codes whenever possible (see top left corner of this page, and also page 1 for details).											
CABINETS & SHELVING																					
Toe kick only, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Bathroom vanity cabinet, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> NOTE: Prefinished, includes toe kick																					
Lower/base/island cabinet, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> NOTE: Prefinished, includes toe kick																					
Full-height/tall cabinet, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> NOTE: Prefinished, includes toe kick																					
Upper/wall cabinet, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Pull/knob, EA <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Wood shelving (single shelf), 12", per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> -12"-16" <input type="checkbox"/> -12"-24" <input type="checkbox"/>																					
Wire shelving (vinyl coated, single shelf), per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Closet organizer, melamine (floor to ceiling), per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> -Melamine-Wire <input type="checkbox"/>																					
Other: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
COUNTERTOPS																					
Laminate w/square edge, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Laminate w/square edge, oversized, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Lam. w/round edge & built-in splash, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Lam. w/round edge & built-in splash, oversized, per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Granite, per SF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> -Granite-Quartz <input type="checkbox"/>																					
Cultured marble w/formed sink(s), per SF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> * # of sinks:																					
Tile countertop, per SF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Plywood subdeck, per SF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Other: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
BACKSPLASHES																					
Laminate w/square edge, 4", per LF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 4"-6" <input type="checkbox"/>																					
Granite, per SF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> -Granite-Quartz <input type="checkbox"/>																					
Tile, per SF <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
Other: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
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ACTION		QUALITY	ADDITIONAL SPECS	1	2	3	4	5	6	7	8	9	10	11	12
Detach	Reinstall	Tear-Out	Replace	Clean	Paint Grade	Stain Grade									
TRIM															
Shoe molding/quarter round, per LF															
Baseboard, per LF			* Size/width:												
Chair rail, per LF			* Size/width:												
Crown molding, per LF			* Size/width:												
Window casing/face trim only, per LF			* Size/width:												
Door casing/face trim only, per LF			* Size/width:												
Door jamb only, per LF															
Other															
Detach	Reinstall	Tear-Out	Replace	Clean	Standard	Average	High	Premium							
DOORS & WINDOWS															
Door slab only, interior, EA															
Door prehung unit, interior (slab, jamb & casing), EA															
Door prehung double unit, interior (slab, jamb & casing), EA			French												
Bifold door slabs only, single set, EA															
Bifold door slabs only, double set, EA															
Door prehung unit, exterior (slab, jamb, casing, brick mold), EA															
Door prehung double unit, exterior (slab, jamb, casing, brick mold), EA			French												
Lockset/knob, EA															
Deadbolt, EA															
Sliding glass door, EA			* Dimensions: * Material: Low E glass <input type="checkbox"/> Decorative grid <input type="checkbox"/>												
Window, single hung, EA			* Dimensions: * Material: Low E glass <input type="checkbox"/> Decorative grid <input type="checkbox"/>												
Window, double hung, EA			* Dimensions: * Material: Low E glass <input type="checkbox"/> Decorative grid <input type="checkbox"/>												
Window, horizontal slider, EA			* Dimensions: * Material: Low E glass <input type="checkbox"/> Decorative grid <input type="checkbox"/>												
Window, casement/crank-out, EA			* Dimensions: * Material: Low E glass <input type="checkbox"/> Decorative grid <input type="checkbox"/>												
Window, picture/fixed, EA			* Dimensions: * Material: Low E glass <input type="checkbox"/> Decorative grid <input type="checkbox"/>												
Other															



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Prime/Seal	Paint 1 Coat		1	2	3	4	5	6	7	8	9	10	11	12
PAINTING (CEILING & WALLS)														
Ceiling drywall, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Wall drywall, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Wall paneling, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Wall bead-board/wainscoting, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Joist (for odor control), per SF <input type="radio"/>														
Stud wall (for odor control), per SF <input type="radio"/>														
Subfloor (for odor control), per SF <input type="radio"/>														
PAINTING (TRIM, DOORS & WINDOWS)														
Shoe molding/quarter round, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Baseboard, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Chair rail, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Crown molding, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Window casing only (no jamb), per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Window casing and jamb (average size), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Window casing and jamb (large size), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Window sill, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door casing only (no jamb), per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door casing and jamb (average size), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door casing and jamb (large size), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door slab, interior, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door bi-fold set, single, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door bi-fold set, double, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door slab, French, interior, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door slab, exterior, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Door slab, French, exterior, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Other: <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
PAINTING (CABINETS & SHELVING)														
Bathroom vanity cabinet, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Lower/base/island cabinet, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Full-height/tall cabinet, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Upper/wall cabinet, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Shelving, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Bookcase, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														
Other: <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>														



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ACTION				QUALITY				ADDITIONAL SPECS	Enter quantities below. Remember, each item is estimated in the unit type detailed in its description (per SF, LF, EA, etc.). Use Quantity Shortcut Codes whenever possible (see top left corner of this page, and also page 1 for details).													
Detach	Reinstall	Tear-Out	Replace	Clean	Standard	Average	High	Premium	* Answer Required	1	2	3	4	5	6	7	8	9	10	11	12	
PLUMBING																						
Sink faucet, EA																						
Sink (double bowl), EA																						
Garbage disposer, EA																						
Sink (single bowl), EA																						
Sink (pedestal), EA																						
Sink (wall mount), EA																						
Sink (laundry tub), EA																						
P-trap, EA																						
Flexible supply line for sink/toilet, EA																						
Angle stop/shut-off valve, EA																						
Toilet, EA																						
Toilet seat, EA																						
Tub/shower faucet, EA																						
Tub, EA																						
								Corner unit														
Jetted tub, EA																						
Surround above tub, fiberglass, EA																						
								* Dimensions:														
								Fiberglass-Tile														
Tub enclosure, sliding doors, glass, EA																						
Shower unit, fiberglass, EA																						
								* Dimensions:														
								Fiberglass-Tile														
Shower pan, membrane, EA																						
								* Dimensions:														
								Membrane-Hot Mop														
Shower door (single), glass, EA																						
								Corner unit														
Custom shower door & partition (1/4"), per SF																						
								1/4"-1/2"														
Water heater, gas, EA																						
								* # of gallons:														
								Gas-Electric														
Other:																						

NOTES/SPECIAL INSTRUCTIONS