

Assistimate Estimating Services

www.Assistimate.com 541-714-3331

Date: _____

This form must be submitted in its entirety (3 pages). Add pages as necessary.

ESTIMATOR INFORMATION (REQUIRED)	
Company Name:	
Address:	
City:	State: Zip:
Phone:	Email:
Web Address:	
Estimator (usually yourself):	
NOTES/SPECIAL INSTRUCTIONS:	

PROPERTY INFORMATION (REQUIRED)	
Property Owner:	
Address:	
City:	State: Zip:
Cause of Damage / Reason for Estimate:	
Insurance Company:	
Claim Number:	Date of Loss:
OVERHEAD & PROFIT (REQUIRED)	
Apply Overhead & Profit to estimate? <input type="radio"/> Yes* <input type="radio"/> No <input type="radio"/> N/A	
*Usually warranted when three or more trades are involved	

INSTRUCTIONS FOR FILLING OUT THE SCOPE SHEET

Number of layers: 2

Roof Pitch: 4 /12

Waste %: 10

2 story or higher

Detach & reset sat. dish

Detach & reset TV ant.

Detach & reset lightning protection system

ACTION	QUANTITY			
		Detach	Reset	Tear-off, haul & dispose
ROOFING				
Emergency Repairs				
			<input checked="" type="radio"/>	100
Tarp, per SF				
Circle type: regular hours or after hours				
Felt, Ice & Water Shield				
		<input checked="" type="radio"/>	<input checked="" type="radio"/>	18.56
Felt, per SQ				
Circle type: <u>15#</u> or 30#				
Roof Shingles				
		<input checked="" type="radio"/>	<input checked="" type="radio"/>	128
Starter row shingles				
Circle type: <u>peel & stick, universal laminated</u>				
		<input checked="" type="radio"/>	<input checked="" type="radio"/>	18.56
Shingles, per SQ				
Circle type: 20yr, 25yr, <u>30yr</u> , 40yr, 50yr				
Metals/Flashings				
		<input checked="" type="radio"/>	<input checked="" type="radio"/>	186
Drip edge/gutter apron, per LF				
		<input checked="" type="radio"/>	<input checked="" type="radio"/>	2
Pipe jack, 3/4 to 4 inch, EA				

Specify quantity per item in this column for the roof

Specify action in these columns

Circle size/type when asked

UNIT TYPE ABBREVIATIONS
Items appearing in this scope sheet will be estimated in one of the following unit types. The unit type will be specified within each item's description.

EA = each
LF = linear feet
SF = square feet
SQ = square (100 SF)

QUANTITY SHORTCUT CODES
When applicable, you can save time by using the Quantity Shortcut Codes' under the Quantity columns. However, you MUST provide a full diagram or satellite imagery report in order to use these codes. The codes are defined as follows:

E = LF of all eaves
F = SF of entire deck or floor
H = LF of all hips
R = LF of all ridges
RK = LF of all rakes
SQ = Squares of entire roof
W = SF of all walls

SOFFIT, FASCIA & GUTTERING		QTY FRONT	QTY RIGHT	QTY REAR	QTY LEFT
MATERIAL	ACTION				
Alum. Galv. Vinyl Wood	Detach Reset Remove Replace				
Gutter/downspout, per LF					
Circle size: <u>up to 5"</u> , 6", 7", 8"					
		<input checked="" type="radio"/>		<input checked="" type="radio"/>	
Gutter guard/screen, per LF					
		<input checked="" type="radio"/>		<input checked="" type="radio"/>	
DOORS & WINDOWS		QTY FRONT	QTY RIGHT	QTY REAR	QTY LEFT
QUALITY	ACTION				
Standard Average High Premium	Detach Reset Remove Replace				
Storm door assembly, EA					
		<input checked="" type="radio"/>	<input checked="" type="radio"/>		
O.H. door & hardware, EA ... Specify dims: <u>16 x 7'</u>					
		<input checked="" type="radio"/>			
Window screen (1-9 SF), EA					
		<input checked="" type="radio"/>			
Window screen (10-16 sf in size), EA					
		<input checked="" type="radio"/>			

Specify quantity per item in these columns for each elevation

Specify action in these columns

Select material type/quality in these columns

Circle size/type when asked

Specify dimensions when asked

NOTES/SPECIAL INSTRUCTIONS:

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Number of layers: _____

Roof Pitch: _____ /12

Waste %: _____

- 2 story or higher
- Detach & reset sat. dish
- Detach & reset TV ant.
- Detach & reset lightning protection system

ACTION				QUANTITY
Detach	Reset	Tear-off, haul & dispose	Replace	

ROOF DIAGRAM AREA:

Quantity Shortcut Codes

SQ = Squares of entire roof
 R = LF of all ridges
 H = LF of all hips
 E = LF of all eaves
 RK = LF of all rakes

In order to use these codes, you MUST provide a full diagram or a satellite imagery report.

ROOFING				
Emergency Repairs				
Tarp, per SF				<input type="radio"/>
Circle type: regular hours or after hours				
Felt, Ice & Water Shield				
Felt, per SQ				<input type="radio"/>
Circle type: 15# or 30#				
Ice & water shield, per SF				<input type="radio"/>
Specify row width:				
Roof Shingles				
Starter row shingles				<input type="radio"/>
Circle type: peel & stick, universal, laminated				
Shingles, per SQ				<input type="radio"/>
Circle type: 20yr, 25yr, 30yr, 40yr, 50yr				
Wood shake, per SQ				<input type="radio"/>
Circle type: medium or heavy				
Wood shingle, per SQ				<input type="radio"/>
Ridge & Hip Shingles				
Composition ridge/hip shingles, per LF				<input type="radio"/>
Circle type: standard or high profile				
Wood or shake ridge/hip shingles, per LF				<input type="radio"/>
Metals/Flashings				
Drip edge/gutter apron, per LF				<input type="radio"/>
Step flashing, per LF				<input type="radio"/>
'L' flashing, per LF				<input type="radio"/>
14 inch wide flashing, per LF				<input type="radio"/>
Pipe jack, 3/4 to 4 inch, EA				<input type="radio"/>
Pipe jack, 6 inch, EA				<input type="radio"/>
Pipe jack, 8 inch, EA				<input type="radio"/>
Pipe jack (lead), EA				<input type="radio"/>
Pipe jack (split boot), EA				<input type="radio"/>
Chimney, EA				<input type="radio"/>
Circle size: small, average, large				
Skylight flashing kit, EA				<input type="radio"/>
Circle size: average or large				
Valley, per LF				<input type="radio"/>
Circle type: 'V' profile or 'W' profile				
Vents				
Turtle vent, EA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Circle type: metal or plastic				
Exhaust cap through-roof, EA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Turbine vent, EA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cont. ridge vent, per LF	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Furn. rain cap & collar, EA				<input type="radio"/>
Circle size: 5", 6", 8"				
Decking				
OSB/Chipboard, per SF				<input type="radio"/>
Circle thickness: 1/2" or 5/8"				
CDX/Plywood, per SF				<input type="radio"/>
Circle thickness: 1/2" or 5/8"				
Other:				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other:				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

TIP: Shingling the entire roof? Use quantity shortcut code 'SQ'. Starter row on all eaves? Use code 'E'. Shingles on all ridges? Use code 'R'. Shingles on all hips? Use code 'H'. Drip edge/gutter apron on all eaves? Use code 'E'. Drip edge/gutter apron on all rakes? Use code 'RK'.

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Date: _____

Project Name: _____

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SOFFIT, FASCIA & GUTTERING										PAINT & STAIN																							
MATERIAL				ACTION				QTY FRONT	QTY RIGHT	QTY REAR	QTY LEFT	NOTES/SPECIAL INSTRUCTIONS:																					
Alum.	Galv.	Vinyl	Wood	Detach	Reset	Remove	Replace									QTY FRONT	QTY RIGHT	QTY REAR	QTY LEFT														
Gutter/downspout, per LF Circle size: up to 5", 6", 7", 8" <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Pressure wash, per SF																							
Gutter guard/screen, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/>										Stain deck, per SF																							
Fascia, per LF ... Circle width: 4" 6" 8" <input type="radio"/> <input type="radio"/> <input type="radio"/>										Stain deck handrail, per LF																							
Soffit, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/>										Stain & finish door/wdw opening one side (avg size), EA																							
DOORS & WINDOWS <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">QUALITY</th> <th colspan="4">ACTION</th> <th rowspan="2">QTY FRONT</th> <th rowspan="2">QTY RIGHT</th> <th rowspan="2">QTY REAR</th> <th rowspan="2">QTY LEFT</th> </tr> <tr> <th>Standard</th> <th>Average</th> <th>High</th> <th>Premium</th> <th>Detach</th> <th>Reset</th> <th>Remove</th> <th>Replace</th> </tr> </thead> </table>										QUALITY				ACTION				QTY FRONT	QTY RIGHT	QTY REAR	QTY LEFT	Standard	Average	High	Premium	Detach	Reset	Remove	Replace	Stain & finish door/wdw opening one side (large), EA			
										QUALITY				ACTION								QTY FRONT	QTY RIGHT	QTY REAR	QTY LEFT								
Standard	Average	High	Premium	Detach	Reset	Remove	Replace																										
Door (exterior) - metal, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Scrape & prep for paint, per SF																							
Storm door assembly, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Prime & paint door slab one side, EA Second coat? <input type="radio"/>																							
O.H. door & hdware, EA ... Specify dims: <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Prime & paint door or wdw opening one side (avg size), EA Second coat? <input type="radio"/>																							
O.H. door panel only, EA ... Specify dims: <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Prime & paint door or wdw opening one side (large), EA Second coat? <input type="radio"/>																							
Reglaze window, 1 - 9 sf in size, EA Dbl pane? <input type="radio"/>										Prime & paint fascia (metal), per LF Second coat? <input type="radio"/>																							
Reglaze window, 10-16 sf in size, EA Dbl pane? <input type="radio"/>										Prime & paint fascia (wood), per LF Second coat? <input type="radio"/>																							
Reglaze window, 17-24 sf in size, EA Dbl pane? <input type="radio"/>										Prime & paint siding with one finish coat, per SF Second coat? <input type="radio"/>																							
Reglaze window, 25-30 sf in size, EA Dbl pane? <input type="radio"/>										MISCELLANEOUS & OTHER <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">QUALITY</th> <th colspan="4">ACTION</th> <th rowspan="2">QTY FRONT</th> <th rowspan="2">QTY RIGHT</th> <th rowspan="2">QTY REAR</th> <th rowspan="2">QTY LEFT</th> </tr> <tr> <th>Standard</th> <th>Average</th> <th>High</th> <th>Premium</th> <th>Detach</th> <th>Reset</th> <th>Remove</th> <th>Replace</th> </tr> </thead> </table>				QUALITY				ACTION				QTY FRONT	QTY RIGHT	QTY REAR	QTY LEFT	Standard	Average	High	Premium	Detach	Reset	Remove	Replace
QUALITY				ACTION				QTY FRONT	QTY RIGHT					QTY REAR	QTY LEFT																		
Standard	Average	High	Premium	Detach	Reset	Remove	Replace																										
Window screen (1-9 SF), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Comb/straighten AC condenser fins, EA Trip charge? <input type="radio"/>																							
Window screen (10-16 sf in size), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Mailbox - post mount, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>																							
Window screen (17-25 sf in size), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Mailbox - wall mount, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>																							
Window screen (26-32 sf in size), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										General clean-up, per HR																							
Wrap wdw frame w/alum (small), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Pickup truck load to landfill, EA																							
Wrap wdw frame w/alum (avg size), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Dumpster load to landfill, EA Circle size: 12 yd 20 yd 30 yd 40 yd																							
Wrap wdw frame w/alum (large), EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Gable vent, EA ... Material type: _____ Specify dims: _____																							
Wrap wood door frame w/alum, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Clothes dryer vent cover, EA <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>																							
Wrap garage door frame w/alum, per LF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Custom bent aluminum, per LF <input type="radio"/> <input type="radio"/>																							
Other: <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Other: <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>																							
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										QUALITY				ACTION								QTY FRONT	QTY RIGHT	QTY REAR	QTY LEFT								
Standard	Average	High	Premium	Detach	Reset	Remove	Replace																										
Vinyl siding, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										Quantity Shortcut Codes: W = SF of all walls F = SF of entire deck or floor E = LF of all eaves RK = LF of all rakes In order to use these codes, you MUST provide a full diagram or a satellite imagery report.																							
Metal siding, per SF Circle type: aluminum or steel <input type="radio"/> <input type="radio"/>																																	
Wood siding, per SF Specify species: _____ Specify style: _____ <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>										TIP: Re-siding an entire elevation? Use quantity shortcut code 'W'. Staining an entire deck? Use code 'F'. Replacing all eave gutters on an elevation? Use code 'E'. Replacing all rake fascia on an elevation? Use code 'RK'.																							
House wrap, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>																																	
Fanfold foam insulation board, per SF <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>																																	
Other: <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>																																	